**SCMR Seed Grant – Post Award**

**Payments**

Grant funds will be paid to the institution (not to the individual applicant).

**Conditions**

**Publicity of Award**

Information submitted in the application and subsequent reports including the recipient’s name, institution, likeness, project title and abstract can be utilized by SCMR in the promotion of the award.

**Progress Reports**

A final report must be submitted to an SCMR staff (currently r.schuster@scmr.org) within 90 days after completion of the project. Failure to comply with the final report requirement may negatively affect the home institution department’s eligibility to receive future funds from SCMR. Final reports are to be submitted electronically by email attachment with CC to the department chair and scientific advisor(s), if applicable. Complete reports must address each of the following:

Final Report:

1. Prepare an expanded abstract consisting of 1000-1500 words divided into Purpose, Methods, Results and Conclusions. Include appropriate tables, figures and references.

2. Restate the specific aims/goals of your research plan and indicate the progress made toward each aim/goal. Include all supporting data as an appendix.

3. Indicate any deviations you have made from the original research plan and justify these changes. If you did not reach one or more of your initial goals, explain why.

4. Indicate the expenditures you have made to date and how they relate to the project.

5. Indicate any problems or delays that you have encountered; for example, problems in obtaining protected time to do research, slow patient accrual in the study, etc.

6. Indicate if the results from your studies are being prepared for publication or will be prepared for publication within the next six months.

7. Indicate if the results from your studies will be / have been used as preliminary data in a grant application to another granting agency (specify funding opportunity).

8. Indicate the clinical significance and future clinical impact of the results of your study.

9. Indicate the influence or role that the grant from SCMR had on your career or will likely have in the future.

**Annual Survey**

Recipients agree to participate in an annual survey that will help the SCMR Board track current contact information, additional grant monies received from other sources, scientific publications, and career advancements.

**Presentation at the SCMR Annual Meeting**

Recipients agree to an oral presentation at the SCMR Annual Meeting within 2 meetings following the grant end-date.

**Publication**

One reprint of each publication produced as a result of SCMR-funded work should be sent to the SCMR Science Chair.

**Acknowledgment**

All posters, publications, and presentations of SCMR Seed Grant-funded projects must include appropriate acknowledgment of the SCMR’s support.

**Extension**

A no-cost extension of the terms of this grant may be requested to extend the final budget period up to 12 months beyond the original ending date. Approval of an extension does not include the awarding of additional funds. A request for an extension along with a progress report must be made in writing to the chair of the SCMR Science Committee before the expiration of the original grant period. The request must state the reason(s) for the extension, length of the extension requested, and an explanation of how the reason(s) for the delay has been rectified. Requests must be co-signed by the department chair.